

Minutes of the June 2005 NOvA Executive Committee Telephone Meeting

Present: Dave Ayres, John Cooper, Gary Feldman, Peter Litchfield, Mark Messier, Doug Michael, Leon Muallem, Gina Rameika, Stan Wojcicki

Absent: Debbie Harris

The NOvA Executive Committee held its monthly telephone meeting on Thursday afternoon, June 2, 2005. The committee discussed the following topics.

1. Gary gave his impressions of presentations at the NuSAG meeting on the previous day. His talk on NOvA was well received. There were three other

presentations about proposed long-baseline experiments, two from U.S. T2K collaborators and one about R&D work on a third generation liquid argon detector.

2. John reported on ongoing discussions with Fermilab management about the NOvA Project. These are centered around "NOvA working group" meetings organized by

Ed Temple every few weeks. The second of these meetings was held on June 1 and covered the upcoming CD-0 submission, possible routes to satisfying the

environmental regulations for the detector site in Minnesota, planning to provide documentation for CD-1, and staffing of the NOvA Project office at

Fermilab. The first NOvA Director's review is planned for July 18-20. John reviewed the planned allocation of the FY05 NOvA R&D budget, which will be mainly

devoted to Hamamatsu APD prototype work and to environmental investigations and documentation for the primary and secondary NOvA detector sites.

3. Gary reported on preparations for the Aspen PAC meeting, at which NOvA will make a presentation and answer questions. The presentation will focus on

answers to questions for NOvA from the April PAC meeting. John, and possibly Gary as well, will travel to Aspen for this. Gary reviewed each of the PAC NOvA

questions and the remaining work to provide written answers for the meeting.

4. There was a brief discussion of the draft minutes of the May ExCom meeting.

5. The next ExCom telephone meeting will be held on Wednesday, July 13 at 1 pm Fermilab time.